

Sample Site Agreement

*ABC uses this form to explain the relationship between their **national ministry** and the **local institute**.*

The purpose of ABC is to serve the body of Christ by equipping the church to develop ministry leaders. A local church or ministry organization may be approved to operate a ministry training program using SGC courses.

ABC reserves the right to cancel this agreement in the case of a local ministry not fulfilling its commitments.

ABC provides the following:

- A set of 20 ministry training courses
- A training seminar for teachers
- Administration visits to the training site to encourage local teachers and enhance quality
- Certificates for students on the completion of each course (a personal copy of the course is necessary for each student to receive a certificate)
- A certificate for completion of the entire program
- An ABC sign to be posted at the ministry site

The local ministry commits to the following:

- To appoint faithful, competent local teachers with the approval of ABC administration
- To require teachers to cooperate with training and directions from ABC administration
- To provide a classroom that is convenient for good study
- To support local teachers financially as necessary
- To collect and send to ABC an enrollment fee for each course copy needed
- To provide ABC administration with records of student attendance and assignments completed
- To post the sign provided by ABC. The sign is the property of ABC and will be removed in the event of cancellation of this agreement.

Name of local ministry _____

Signature of representative of local ministry _____

Signature of authorized representative of ABC _____